

Seven Oaks Early Childhood Coalition

Minutes- February 15, 2017

Regrets: Verlund Force, Evan Zareki, Wendy Preteau, Melanie Duncan, Catherine Cooke

Present: Cathy Horbas, Robyn Avery, Susan Madzik, Jennifer Van Winkle, Rowena Hernandez, Audrey Balgobin, Kathleen Mawby, Tracy Miller, Megan Saydak, Rabienna Sharif, Donna Giesbrecht.

1. Review of minutes of last meeting. Welcome to new library rep Kathleen Mawby.

2. Reports:

2.1 Coordinator's Report – As circulated.

Since report was circulated, Cathy has met with Julie Dooley from Changemakers. We will have a webpage ready to look at by the end of March. Also, a Facebook page.

The first of 2 Bookmates Rock and Read sessions saw 10 Syrian Moms and Grammas attend. They are not feeling comfortable to run a session and want to attend one first. Will be run by Cheryl Rajfur over 6 Friday afternoons at the 7 Oaks Adult Learning Centre. Second session will be at the end of February. Bookmates charges \$800 but wants more money as the registration is at 24 people.

Lake St. Martin- Preschool Programs are wanted but where? Their school is on Ness, but families live in Garden City and the Maples. Cathy has met/will meet with people to possibly use the public library or Elwick. The Coalition's role is to be determined. Families are being asked what they want/need.

\$800 to be paid to Jacques Chenier for performing at the upcoming AGM. Devi Sharma's office may contribute.

2.2 Financial Report- Money spent from the remaining \$11,000.00

\$1041.00	Vistaprint for 30 mugs and 250 bags
\$400	Down payment for Jacques Chenier
\$52.84	Childminding for Rock and Read
\$94.72	Coffee, treats and supplies for Rock and Read
\$800.00	Bookmates second training for Rock and Read

2.3 Report from Granting Committee – Tracy

The pillars were added to the bottom of the first page of the grant application. Have decided to push for it to be due by the end of March or put forward to next year's budget (10% allowed). Tracy recommends having it approved in Spring to be ready for Fall. Try to have it rolled out by March 1st, approved by April 7th and ready for the AGM in May. A cover letter should be included. 4 grants available/allowable. Include in Cathy's report at the end of June. Hopefully some grant money can be used to run Rock and Read or special Summer programs.

Motion: To accept Grant application as presented with changes. Made by Robyn Avery, seconded by Rowena Hernandez. Carried.

Evan and Tracy will have Grant application sent to Cathy by February 27th.

3. Business Arising

3.1 Web site update – covered in Coordinator's Report

3.2 AGM - committee update – covered in Coordinator's Report. Will take place May 10, 2017 from 5-7PM.

3.3 Rock and Read Training second session

We have money that has to be spent rather than being carried over. Cheryl is paid \$63.50 per session for 6 sessions. Bookmaking supplies total about \$200.00. About \$800.00 in total. **Motion: We spend approximately \$800.00 out of our budget to fund Rock and Read. Made by Susan Madzik, seconded by Tracy Miller. Carried.**

Cathy will buy AGM supplies out of coalition money (around \$4000.00 last year). If Devi Sharma gives money towards the AGM a plaque may be needed.

4. New Business

4.1 Calendar dates for the rest of the year – Next meeting Thursday, April 13/17 at 9AM. Location TBA.

5. Other Business – Tracy stated that a new location is needed for the Healthy Baby program at Gwen Sector as attendance is low. Location needs to have a commercial kitchen. Cathy will revisit Victory where it was before.

Next Meeting Thursday April 13 9:00 a.m. AlephBet Daycare

